# INSTRUCTIONS TO FILE ESTIMATED TAXES

Every taxpayer having or anticipating any income under withheld or not subject to local Withholding by Employer, must file a declaration setting forth the estimated annual income, together with an estimate of the amount of tax due if the amount payable is at least \$200. If you are uncertain as to whether or not you should pay estimates, please phone the income tax office at 419-897-7120.

The taxpayer's annual estimated tax liability shall be multiplied by 22-1/2%, 45%, 67-1/2% and 90% to determine the estimated quarterly tax to be paid. A taxpayer may amend a declaration and the unpaid balance shown due shall be paid in equal installments on or before the remaining due dates.

## **Due Dates:**

Voucher 1 – April 18, 2023 Voucher 2 – June 15, 2023 Voucher 3 – September 15, 2023

Voucher 4 – January 15, 2024

## Computation of Estimated Tax on worksheet below:

- 1. Enter here the total estimated income subject to MMT JEDZ Income Tax as indicated in the general instructions.
- 2. Enter here 1.5% (0.015) of amount shown on line 1.
- 3. Enter here line 2 less withholding credits.
- Multiply Line 3 by 22-1/2% for Voucher 1, 45% for Voucher 2, 67-1/2% for Voucher 3 and 90% for Voucher 4 and enter on the appropriate line and in column B of the worksheet. Alternatively, you can multiply Line 3 by 25% for each quarter to pay 100% of estimated tax liability.
- 5. Enter here overpayment on last year's return to be deducted in column C of the worksheet.

## How to Use the Declaration - Voucher

- 1. Enter amount shown on line 3 of the worksheet on line A of the voucher.
- 2. Enter amount shown on line 4 of the appropriate voucher on line B of the voucher.
- 3. Enter amount of overpayment from last year on line C of the voucher.
- 4. Subtract line C from line B and enter on line D. If the credit applied is in excess of voucher 1 payment, carry the difference down to voucher 2. Voucher must still be filed even if amount due is zero.

#### **COMPUTATION OF 2023 ESTIMATED TAX WORKSHEET**

\$\_\_\_\_\_ \$\_\_\_\_\_

\$

1.	Estimated	tax	income

- 2. Estimated tax due 1.5% of line 1
- 3. Net estimated tax due
- 4. Amount Due with each estimate

Voucher 1 \$\_\_\_\_\_

Voucher 2 \$\_\_\_\_\_

Voucher 3 \$\_\_\_\_\_

Voucher 4 \$\_\_\_\_\_

5. Overpayment from 2022 return \$\_\_\_\_\_

No.	Voucher	Amount Due With Each	Last Year Credit Apply	Amount Due Col. B Less
	Date Paid	Estimate	To Estimates	Col. C
		Column B	Column C	Column D
1				
2				
3				
4				
	TOTAL			
	1	•	!	1

MMT JEDZ	PAYMENT NO. 1 DUE APRIL 18, 2023
Estimated Tax - 2023	OR FISCAL DATE
ESIMALEU TAX - 2023	Estimated Tax For The
FOR CALENDAR YEAR 2023 OR FISCAL YEAR	Year Ending (Line 3 of Worksheet)
CITY OF NAME OF EMPLOYER RESIDENCE OR TYPE BUSINESS	Amount Due This Quarter B \$   Less Unused Overpayment C \$ ( )
	Amount of This Payment (C) \$
S.S.#/FED. I.D.#	
NAME (S)	Taxpayer's Signature Date
ADDRESS	MAKE CHECK OR MONEY ORDER PAYABLE TO: TAX COMMISSIONER (419) 897-7120
	MAIL TO: INCOME TAX DEPARTMENT 400 CONANT ST.
CITY STATE ZIP	II     MAUMEE, OHIO 43537
	PAYMENT NO. 2
MMT JEDZ	DUE JUNE 15, 2023
Estimated Tax - 2023	Estimated Tax For The
FOR CALENDAR VEAR 2022 OR ELECAL VEAR	Year Ending (A) \$
FOR CALENDAR YEAR 2022 OR FISCAL YEAR	Amount Due This Quarter B \$
CITY OF NAME OF EMPLOYER   RESIDENCE OR TYPE BUSINESS	Less Unused Overpayment (C) \$ ()
S.S.#/FED. I.D.#	Amount of This Payment (D) \$
NAME (S)	Taxpayer's Signature Date
	MAKE CHECK OR MONEY ORDER PAYABLE TO: TAX COMMISSIONER
ADDRESS	(419) 897-7120 MAIL TO: INCOME TAX DEPARTMENT
CITY STATE ZIP	400 CONANT ST. MAUMEE, OHIO 43537
MMT JEDZ Estimated Tax - 2023	PAYMENT NO. 3 DUE SEPTEMBER 15, 2023     OR FISCAL DATE     Estimated Tax For The Year Ending (A) \$     Amount Due This Quarter   (B) \$
CITY OF NAME OF EMPLOYER	Less Unused Overpayment (C) \$ ()
RESIDENCE OR TYPE BUSINESS	Amount of This Payment D \$
S.S.#/FED. I.D.#	
NAME (S)	Taxpayer's Signature Date MAKE CHECK OR MONEY ORDER PAYABLE TO:
ADDRESS	TAX COMMISSIONER (419) 897-7120
CITY STATE ZIP	MAIL TO: INCOME TAX DEPARTMENT 400 CONANT ST.
	MAUMEE, OHIO 43537
MMT JEDZ	PAYMENT NO. 4 DUE JANUARY 15, 2024
	OR FISCAL DATE
Estimated Tax - 2023	Estimated Tax For The
FOR CALENDAR YEAR 2022 OR FISCAL YEAR	Estimated Tax For The Year Ending (A) \$
FOR CALENDAR YEAR 2022 OR FISCAL YEAR	Estimated Tax For The Year Ending (A) \$ Amount Due This Quarter (B) \$
FOR CALENDAR YEAR 2022 OR FISCAL YEAR	Estimated Tax For The Year Ending (A) \$ Amount Due This Quarter (B) \$ Less Unused Overpayment (C) \$ ()
FOR CALENDAR YEAR 2022 OR FISCAL YEAR	Estimated Tax For The Year Ending (A) \$ Amount Due This Quarter (B) \$
FOR CALENDAR YEAR 2022 OR FISCAL YEAR     CITY OF   NAME OF EMPLOYER     RESIDENCE   OR TYPE BUSINESS	Estimated Tax     For The     Year Ending   (A) \$     Amount Due This Quarter   (B) \$     Less Unused Overpayment   (C) \$ ()     Amount of This Payment   (D) \$     Taxpayer's Signature   Date
FOR CALENDAR YEAR 2022 OR FISCAL YEAR     CITY OF   NAME OF EMPLOYER     RESIDENCE   OR TYPE BUSINESS     S.S.#/FED. I.D.#	Estimated Tax For The Year Ending (A) \$ Amount Due This Quarter (B) \$ Less Unused Overpayment (C) \$ () Amount of This Payment (D) \$

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